



## Summer Program

[www.theafterschoolclub.org](http://www.theafterschoolclub.org)

[www.facebook.com/ascwoburn](https://www.facebook.com/ascwoburn)

### ASC Program hours

**Monday - Friday 8:00 am - 5:00 pm**

**\$1 per minute after 5:00 pm**

### Contact information

Our phone number is 781-937-7670

General email is [info@theafterschoolclub.org](mailto:info@theafterschoolclub.org)

### TUITION INFORMATION

- Weekly tuition is due on Wednesdays.
- Weekly tuition must be paid in full by **August 13<sup>th</sup>**.
- Payments can be made in person, on Procure, or mailed to:

**After School Club  
60 Forest Park Road  
Woburn, MA 01801**

- Please put your child's name on all payments.

Please make sure that anyone who picks up your child at ASC brings an ID. Call if you send someone **not** on your list.

### WHAT TO BRING

**Please label all items.**

**Water bottle, bathing suit, towel, flip flops, sneakers, sunscreen, hat, sunglasses, bug spray, book for reading time, and a nut free lunch that does not need to be heated up.**

### ENROLLMENT CHANGES

- **TWO WEEKS'** notice is required to receive a refund. The registration fee and \$10 deposit will not be refunded.
- **Without two weeks' notice**, you will be billed for the entire tuition.
- The **\$10** deposit may not be transferred to another day.
- Additional days may be added when space is available, upon payment in advance.

### ELECTRONICS

- The ASC is not responsible for electronic items should these items get lost or damaged.
- Cell phones can only be used to play games during electronics time. If your child needs to call home, he or she can use the office phone.
- Children are not allowed to take pictures of other children at ASC.

### SIGN UP FOR PROCARE

Procure is our tuition payment system. We will use Procure to notify parents of pertinent information. When you register for summer, we will create an account for you. A link will be sent to your email and/or cell phone. Please click the link to complete set-up. The Procure app can be downloaded via the app store on your phone. If you have already signed up for Procure with us, you will use your existing account.

**ASC is a Nut Safe program;** we make every effort to keep our eating environment safe for those with allergies to nuts and other foods. We do not serve any snacks that have nuts as an ingredient.