

for office use only

date rec'd _____

AFTER SCHOOL CLUB

www.theafterschoolclub.org

60 Forest Park Rd., Woburn, MA 01801 781-937-7670

Summer 2017 Registration

Child's name _____ Child's grade in Sept. 2017: _____

Parent(s)' name(s): _____ Telephone: _____

Address: _____ email _____

One shirt included in registration fee. You may buy an additional shirt for \$6

Tee shirt size kids 6-8 kids 10-12 kids 14-16 kids 18-20 adult M adult L

Circle each day your child will attend: eg. (26) (Dates underlined & italicized are field trip days.)

		M	T	W	Th	F	
1	Welcome no field trips	June 26	27	28	29	30	
2	Superheroes	July 3	4	5	<u>6</u>	7	
3	Gizmos	July 10	<u>11</u>	12	<u>13</u>	14	
4	Animals	July 17	<u>18</u>	19	<u>20</u>	21	
5	Nautical	July 24	<u>25</u>	26	<u>27</u>	28	
6	Summer Hits	Jul/Aug 31	<u>1</u>	2	<u>3</u>	4	
7	Camping	Aug 7	<u>8</u>	9	<u>10</u>	11	
8	Holidays	Aug 14	<u>15</u>	16	<u>17</u>	18	
9	Sunshine	Aug 21	<u>22</u>	23	<u>24</u>	25	
	That's All Folks	Aug/Sept 28	29	30	31	1	(closed)

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WAIT LIST DAYS

There will be no field trips during week 1

Total # of non field trip days _____

Total # of field trip days _____

Total days registered _____

**We will be closed on Tues. July 4
and August 28 - Sept 1.**

I will pay in full by June 5.

pay weekly.

RM Sun
Bug Wet

SUMMER FEES

A **\$10 non-refundable** deposit for each registered day is due at time of registration

- Non field trip days are \$47 per day for 7:45 a.m. - 5:45 p.m.
total # of non field trip days _____ X \$47..... 1. _____
- Field trip days are \$67 per day, same hours, including the field trip.
total # of field trip days _____ X \$67..... 2. _____
- Summer registration fee (non-refundable)...\$35 for 1st child, \$15 for 2nd, \$0 for 3rd..... 3. _____
- Sunscreen - one time fee per child per year (non-refundable) (see back) \$20..... 4. _____
- Subtotal of lines 1, 2, 3, 4 = put subtotal of summer fees here 5. _____

DISCOUNTS

- If you have more than one child coming to ASC, subtract \$4 p/day. \$4 X _____ = _____
- If parent is member of either sponsoring church, subtract \$6 p/day. \$6 X _____ = _____
- If you will pay your entire summer bill by June 5, subtract \$3 p/day. \$3 X _____ = _____
- Subtotal of lines 6, 7, 8 = put subtotal of discounts here 9. _____

TOTAL DUE

10. Subtract line 9 from line 5 to find total summer 2017 total due = 10. _____

Above this line is the amount you owe for the summer

Below this line is how you will pay the amount that you owe

NON REFUNDABLE DEPOSIT due at time of registration.

11. # _____ total days x \$10 = \$ _____, plus \$ _____ registration fee = 11. _____

12. Subtract line 11 from line 10 to find remainder due by June 5..... 12. _____

or you will be billed weekly.

(Please carefully read and sign the other side.)

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Paid _____

Check # _____



FEES AND POLICIES FOR THE SUMMER PROGRAM
(For more information on ASC policies refer to your parent handbook)

Registration and Tuition

The non-refundable registration fee for the summer is **\$35** for one child and **\$50** per family. The summer fee for Non field trip days, (Monday, Wednesday and Friday) is **\$47** and Field trip days (Tuesday and Thursday) is **\$67**. At the time of registration, the registration fee plus the non-refundable deposit of **\$10** per day must be paid.

Weekly tuition payments are due on **Wednesday by 6:00pm** for the following week. Any spot not paid for by then will be offered to a child on the waiting list and a late fee of **\$15** will be added to the bill. The **entire week's tuition** will be forfeited if this is the case. No child may attend unless the entire weekly bill has been paid in advance.

Sunscreen

The non-refundable sunscreen fee is **\$20**. We will be using Rocky Mountain SPF Kids 50 sunscreen. For more information please visit www.rmsunscreen.com

Check returns

When the bank returns a check, a **\$10** fee will be added to the child's bill. The funds to cover the returned check plus the **\$10** are due within five days.

Late pick up

If you pick up your child after 6:00 p.m., you will be charged **\$1 per minute**. On the **5th** time, the charge will go to **\$5 per minute** until the end of the summer.

Enrollment changes:

You must give **TWO WEEKS'** notice to make an enrollment change. With two weeks' notice, you will be refunded all but the registration fee and **\$10** per day. Without two weeks' notice, you will be billed for the entire tuition. The **\$10** deposit may not be transferred to another day. Extra days may be added when space is available, upon payment in advance. With two **weeks' notice**, you can make **one change** in your schedule and not be charged the \$10.00 deposit (max of 5 days).

Wait list

If we are full and you wish your child to be placed on the waiting list, you must pay the **\$10** per day deposit. It will be refunded in full if we have no room for your child. This applies to families who pay in full as well as weekly payers.

Don't forget to check to see if your wait-listed child got in for the day, before sending him or her.

Refunds: If your child will continue to attend after the time of the refund, or if you are paying weekly, your account will be credited with the proper amount. If you have paid in advance, you can request a refund after **July 21** or at the end of you child's time here. **Your refund will be mailed to you upon confirmation of the amount by our treasurer.** There are no refunds for days missed without two weeks' notice.

Call in absences

Please call as soon as you know that your child will not be attending. Our answering machine is always on. No refunds will be given.

Field trips

ASC tee shirts must be worn on all field trips. We have "loaner" shirts on hand (please wash and return to us) if you forget to bring one on field trip day. Extra tee shirts are available at **\$6 each**

Bringing in personal items (electronics, trading card toys etc)

If you give permission for your child to bring items such as iPods, CD players, MP3's, radios, hand-held video games, trading cards, money, etc., the ASC is not responsible for them should they get lost. On field trips, since bus doors are not normally locked, we will allow them to carry their electronic gear with them in a backpack or other carrier provided by you. They may not take the items out of the backpack until they return on the bus. **No cell phones can be used by children while attending the program. Please label all items that your child brings to ASC.**

Please check appropriate boxes below, sign and date:

- I understand Rocky Mountain sunscreen will be provided by ASC and I will be charged a non-refundable fee. (Please see the Directors if you have special circumstance that will prevent your child from using this sunscreen. **Or** **I do not want Rocky Mountain.**
- I will provide my own sunscreen. If your child does not bring sunscreen and we use the sunscreen provided by us, we will charge you accordingly.
- I will provide bug repellent in the summer and I want it used when my child plays in the woods. (or) bug spray is not necessary for my child. Parents must provide it and put child's name on the bottle.
- I **do** (or) **do not** permit my child to get wet in his/her shirt & shorts or additional clothing if s/he has forgotten a bathing suit.

By signing below you give permission for your child/ren to attend regularly scheduled field trips on Tuesdays and Thursdays during the summer. Transportation will be by school bus. The times and destinations of the trips will be provided by written notice. In addition, you give permission for your child/ren to participate in all of the regularly scheduled on going activities located at the following off-site facilities, for which the transportation will be ASC van: Woburn public pools, Library Park, the Police Station playground or local parks or playgrounds.

I have read these policies and agree to abide by them.

Parent/guardian's signature _____ Date _____